

WORKFORCE AND PROFESSIONAL DEVELOPMENT



**Maine's
Community Colleges**

REMOTE AND HYBRID WORK BUSINESS FUNDAMENTALS

OFFERED AT **NO-COST** TO MAINE RESIDENTS
THROUGH DECEMBER 2024!



**LEARN ABOUT POLICIES, LEGAL AND TAX
DIMENSIONS, AND RECRUITING REMOTELY**

NO-COST FOR MAINERS THROUGH JUNE 2024

REMOTE AND HYBRID WORK BUSINESS FUNDAMENTALS

Your blueprint for success! Designed exclusively to equip you with the tools you need to seamlessly integrate remote and hybrid work into your organization's operations. Dive into insights covering policy, legal and tax dimensions, recruiting top-tier remote and hybrid talent, and harnessing the potential of remote work as a dynamic accommodation under the Americans with Disabilities Act (ADA). Learn the intricacies of infrastructure and the potential security considerations that accompany remote workers and how to manage these factors to lead your team towards unparalleled success.

1 hour | Self-paced

REMOTE AND HYBRID WORK FOUNDATIONS

This course provides the basics for understanding remote and hybrid work dynamics, organizational brilliance, and a holistic approach to wellbeing in a virtual world. Explore the risks and rewards that remote work brings and thrive in your approach to remote and hybrid work. Remote and Hybrid Work Foundations is the co-requisite for the Remote and Hybrid Work Business Fundamentals course.

1 hour | Self-paced

SIGN UP NOW

Visit <https://form.jotform.com/232484059537160> to sign up.

FOR MORE INFORMATION

Email remotework@mccs.me.edu.

This program is provided in partnership with the Harold Alfond Center for the Advancement of Maine's Workforce, which offers short-term training through Maine's community colleges, to upskill and strengthen Maine's workforce.



**HAROLD ALFOND CENTER
FOR THE ADVANCEMENT OF
MAINE'S WORKFORCE**

Short-term workforce training through Maine's community colleges